

CONSTITUTION

CAL-STATE, LONG BEACH CHAPTER OF THE ASSOCIATED GENERAL CONTRACTORS OF AMERICA

Article I - Identification

Section 1. The name of this organization is the Cal-State University Long Beach Student Chapter of The Associated General Contractors of America, hereinafter referred to as the "Chapter"; said Chapter being an affiliate chapter of The Associated General Contractors of America, hereinafter referred to as the "AGC". California State University, Long Beach hereinafter shall be referred to as the "University".

Article II - Governing Authority

Section 1. The Chapter is governed and operated in accordance with the provisions of the AGC by-laws, the chapter by-laws, this constitution, and the regulations and requirements for the conduct of Chapters of the AGC as adopted from time to time by the AGC Board of Directors, and the rules and instructions of the Chapter Board of Directors issued through its Officers.

Section 2. These by-laws are intended to be in harmony with the by-laws of the AS and the policies of the University.

Article III - Objectives and Policy

Section 1. The purpose of the Chapter is to provide a medium at the University level for advancement of the objectives of the AGC, the University, and the Chapter.

Section 2. The objectives of the Chapter are: to become familiar with the techniques of residential, commercial and engineering construction, to provide contact with professional members, and to explore the interrelations in the construction field.

Section 3. In support of Section 2, this Chapter will be sponsored by the AGC of California.

Section 4. The name, funds or influence of the Chapter may be used only in support of this purpose.

Article IV - Membership

Section 1. Active membership is open to any student enrolled in the University who is a member of the associated students.

Section 2. Active members must pay established dues to retain membership privileges.

Section 3. The provision of the Chapter by-laws for suspension and expulsion of members shall govern.

Section 4. There may be no membership discrimination on the basis of race, religion, creed, national origin, or social status.

Section 5. There shall be no attempt by this Chapter or any of its members to conspire to commit any act that injures, degrades, disgraces, or tends to injure, degrade, or disgrace any fellow student or person.

Article V - Board of Directors

Section 1. The management and direction of the Chapter will be delegated exclusively to its Board of Directors, hereinafter referred to as the "Board".

Section 2. The Board shall consist of not less than five members: President, First Vice-President, Second Vice-President, Secretary, and Treasurer. The advisor and representative of the sponsoring professional Chapter will be ex-officio members of the Board.

Section 3. All members of the Board are responsible for voting on Chapter business.

Section 4. The Board shall schedule monthly business meetings. Special meetings shall be held upon the call of the President, or three members of the Board.

Section 5. Should a vacancy occur in any office of the Chapter, the Board shall by three-fourths affirmative vote fill such vacancy by appointment, for the duration of the unexpired term.

Article VI - Meetings of Members

Section 1. The semester meetings of the Chapter will be held during the months of December and May, at which time committee reports shall be submitted, the Secretary shall submit a report on the activities of the Chapter during the past term of office, and the Treasurer shall submit an semi-annual report on the finances of the Chapter.

Section 2. Regular meetings shall be held monthly, except when otherwise decreed by the Board of Directors. Not less than four regular meetings shall be held during each regular (Fall and Spring) semester.

Section 3. Special meetings may be called whenever the majority of the Chapter Directors deem it necessary, or upon written request by not less than one-tenth of the Chapter membership. The business at special meetings shall be limited to that for which the meeting was called.

Section 4. Copies of the minutes of regular and special meetings shall be mailed to the advisor of the sponsoring Chapter.

Article VII

Section 1. The Consitution may be amended by two-thirds vote of the student members present at a regular meeting or a special meeting.

Section 2. Proposed amendments to the Chapter Constitution shall be first approved by the AGC and then publicized in the regular Chapter bulletin issued prior to the regular meeting or by letter issued at least two weeks prior to the special meeting.

BY-LAWS

By-Law I - Kinds of Membership

Section 1. Active Student Membership - - for details refer to Article IV of the Constitution.

Section 2. Other Membership - - There is no membership other than active members.

By-Law II - Fiscal Administration and Dues

Section 1. The fiscal year shall be from July 1 to June 30.

Section 2. The annual Chapter dues, payable in advance of October 30 of each year shall be voted upon yearly by Chapter members.

Section 3. Applicants accepted for membership between January 1 and June 30 shall pay one-half the annual dues to cover the remainder of the fiscal year.

Section 4. Chapter dues shall be paid through the Treasurer.

Section 5. All financial procedures of the Chapter shall be conducted in accordance with AS accounting procedures.

By-Law III - Power and Duties of Board Members

Section 1. The President shall serve as Chairman of the Board of Directors, shall preside at all Chapter meetings, shall select the Chairman of temporary committee, shall be an ex-officio member of all committees, and shall sign all agreements and formal instruments.

Section 2. The First and Second Vice-Presidents shall serve as Chairman of the meetings, in that order, upon the absence of the President.

Section 3. The Secretary shall send notices at least five days in advance of all meetings of the Board and of the Chapter and shall keep accurate minutes thereof. He shall handle all correspondence; shall keep a roster of members and committees, shall prepare and co-sign all agreements and formal instruments, except those pertaining to the office of Treasurer, and shall submit a report of his office at the semester meetings.

Section 4. The Treasurer shall collect and receipt for monies and securities; deposit funds and disburse and dispose of the same, subject to the direction of the Board; shall keep accurate books of account and shall submit a report of his office at the semester meetings.

By-Law IV - Committees

Section 1. The Board shall select all standing and special committees, designate their duties and may authorize compensation for justifiable expenses.

By-Law V - Nomination and Election of Board of Directors

Section 1. The Board shall be elected to those offices as established by Article V of the Constitution.

Section 2. The term of office for all officers shall be for one semester and they shall assume this office no later than the semester meeting (see Article VI, Section 1).

Section 3. The President or Vice-President(s) shall not hold the same office for more than two consecutive terms.

Section 4. The nominating committee shall be appointed by the Board not later than the November and April meetings. The Nominating Committee shall prepare a list of nominees showing at least one name for each elective office of the Board. Other nominations will be taken from the floor at an open meeting. The Nominating Committee shall prepare the ballot which shall include the list of nominees and shall submit a copy thereof, together with a notice of the time and place of the meeting at which the ballots will be counted, to each member of the Chapter.

Section 5. The ballots shall be counted and certified at the meeting, by tellers appointed by the President, and the results shall be reported to the members.

Section 6. Not later than May 10, the Chapter Secretary shall notify the Region and the A.G.C. Office of the results of the election, and shall submit to them a complete listing of the Chapter Officers for the coming semester, with their addresses.

Section 7. A minimum of a 2.0 GPA is required of all officers at the time of nomination and throughout their time in office.

Section 8. Candidates shall receive at least a simple majority of a quorum to attain office.

By-Law VI - Parliamentary Authority

Section 1. These by-laws, together with the applicable provisions of the by-laws of the A.G.C. and Roberts Rules of Order, shall govern the conduct of business of the Chapter.

By-Law VII - Quorum

Section 1. One-third of the Active student membership shall constitute a quorum.

By-Law VIII - Audit

Section 1. The Board shall appoint a committee to audit the books and transactions of the Treasurer at the close of each regular semester. The report shall be read at the next scheduled meeting of the members of the Chapter.

By-Law IX - Faculty Advisor

Section 1. Advisor must be a professional member of teaching or administrative faculty of this university.

By-Law X - Suspension and Expulsion

Section 1. Any Member may be expelled or suspended as the Board shall determine, for conduct on his part prejudicial to the welfare, interest or character of the Chapter, by affirmative vote of two-thirds of the members of the Board; provided, however, that notice in writing, together with a copy of the charges shall have been sent to said Member at least sixty days before the meeting of the Board at which such action is to be considered. A Member so accused may appear before the Board. Member may appeal the decision of the Board to the Board or to the next regular meeting of the Chapter. A two-thirds majority decision of the members of the Chapter present at such Board or Membership meeting shall be final.

By-Law XI - Amendments

Section 1. These by-laws may be amended by a simple majority vote of the active student members at a regular meeting or a special meeting.

Section 2. Proposed amendments to the Chapter By-Laws shall be first approved by the AGC and then publicized in the regular Chapter bulletin issued prior to the regular meeting or by letter issued at least two weeks prior to the special meeting.